

# THE CITY OF MOMENCE

Momence, IL 60954

MICK PORTER, Mayor  
JENENE HENSON, Clerk  
MARGARET PETERSON, Treasurer

## ALDERMEN

Bonnie Straley  
Nova Metz  
Charles Steele

Richard Kupferer  
Charles Navarro  
Mark Lesyna  
Steve Puglise

## MOMENCE CITY COUNCIL Tuesday, September 8, 2009 Council Meeting

Time: 7:30 P.M.

The City Council Meeting of the City of Momence was held in the Council Chambers at 123 W. River Street, Momence. The Pledge of Allegiance was led by Nicole Bukowski, daughter of Paul and Pat Bukowski.

Mayor Mick Porter called the meeting to order.

### ROLL CALL

Roll was called by the Clerk with Aldermen Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise present. Also present were Mayor Mick Porter and City Attorney Michael Parish.

Mayor Porter made an appointment of Diann Denton to be the new 1<sup>st</sup> Ward Alderwoman. Alderwoman Straley made a motion to approve the appointment of Diann Denton as 1<sup>st</sup> Ward Alderwoman. Alderman Kupferer seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes. Diann Denton will read the oath at the next City Council meeting.

### APPROVAL OF PREVIOUS MEETING MINUTES

Alderman Kupferer changed under Old Business on page 2 the sentence reading: "Discuss and vote on Adult Use Ordinance: The Adult Use Ordinance needs more work and will hopefully be ready to discuss and vote on at the next council meeting." The words and vote on were removed. Alderman Lesyna made the motion to approve the minutes of the August 17, 2009, Council Meeting as amended. Alderman Kupferer seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

### APPROVAL OF THE BILLS

Alderwoman Straley made a motion to approve the bills for payment. Alderman Puglise seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

### CITIZEN FORUM

Fran LeBeau from Mainstreet Momence approached the Council regarding street closings. Mainstreet would like to close East Washington after 5P.M. on September 15 for Cruise Night. On October 24, Mainstreet would like to close West Washington for Bordertown Hauntings after 11A.M. Fran LeBeau informed the Council that they were working on a loan program and it should be ready in 4-6 weeks. Alderman Puglise made a motion to approve the street closings as mentioned above. Alderwoman Metz seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

## OLD BUSINESS

none

## ALDERMANIC REPORTS

Alderwoman Straley: Working Budget Approval. The working budget needs to be approved and will be on the agenda at the next council meeting. Tax Levy for December, if no increase, there is no need for a public meeting as long as the City is at 5% or below. Farmer's Market is doing well; an anonymous donor is contributing to the Market by purchasing things to give away to the senior citizens of the community. Halloween Party planned for early October. Local Improvements Committee meeting was scheduled for September 21 at 6:30P.M. at the Old City Hall. Momence Youth Sports Association was approved to use the community center for their pitching & hitting clinic being held November–February with set up on Mondays and take down on Thursdays.

Alderwoman Metz: Request for a “No Parking” Sign at 4<sup>th</sup> and Maple Street, which is a Good Shepherd Manor home. Good Shepherd Manor employees are parking in an area that is causing lack of vision when pulling out of a neighbor's driveway. There are two “No Parking Between Signs” at this location currently. Chief Swanson thought that this should be more of a procedural/policy issue with Good Shepherd Manor. The City could possibly paint the curb yellow (approximately 3 car lengths). Alderman Metz will speak with the supervisor at Good Shepherd Manor regarding making this policy.

A request was made for a “Slow Children Playing” sign on Park Street in Sterling Meadows. This request will be put on the agenda for the next City Council meeting.

Alderman Steele: Discuss and vote on hiring a full time employee for the Street and Alley Department. This item is for executive session, possibility to come out and do business.

Alderman Kupferer: A volunteer committee will need to be formed soon for the upcoming census. Committee members will put up fliers and attend different community functions.

Alderman Navarro: As a representative of the Momence Lions Club, Alderman Navarro asked for permission for the Lions Club for candy day at the intersection of 2<sup>nd</sup> & Dixie and Washington & Dixie on Saturday, October 3, from 7:30A.M.-11:00A.M., for their sight and sound fundraiser. Alderwoman Straley made a motion to allow a Momence Lions Club candy day for their fundraiser as mentioned above. Alderman Kupferer seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Lesyna and Puglise voting yes. Alderman Navarro passed.

Alderman Navarro made a motion to hire James Rich Jr. for a part-time position with the Water and Sewer Department pending drug and alcohol testing with a starting salary of \$11 per

hour. Alderwoman Straley seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

A Water and Sewer Committee meeting was scheduled for Monday, September 14 at 6P.M. to discuss independent contract hiring for Momence Packing Plant.

The City Clerk then opened bids for the Generator, Storage Building and Well House. The City received one bid for the generator outside of the time frame and this bid will not be considered. There were four bids opened for the generator: Zonatherm Products, Inc. \$55,000; Cummins Crosspoint \$59,877; Pattern CAT Power Systems \$64,450 and Burke Electrical Construction \$71,150. Alderman Navarro made a motion to accept the generator bid from Zonatherm Products Inc., for the amount of \$55,000 pending bid review. Alderwoman Straley seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

There were four bids opened for the storage building: Cunnings and Cunnings \$40,988; Kevin Nugent Construction Inc., \$63,792, Kanga Roof \$63,289 and PSI \$46,420. Alderman Navarro made a motion to accept the storage building bid from Cunnings and Cunnings for the amount of \$40,988 pending bid review. Alderman Lesyna seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

There was one bid opened for the pump house. Alderman Navarro made a motion to accept the pump house bid from Contois Masonry for the amount of \$3,264 pending bid review. Alderwoman Metz seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Alderman Lesyna: Executive Session Minutes review. Alderman Lesyna stated that an appointed committee needs to look at Executive Session Minutes from the last meeting in December, 2008, through the end of June, 2009, to decide what Executive Session Minutes may be released for public inspection. Alderman Lesyna, Straley and Metz along with Mayor Porter and City Attorney Michael Parish will review the minutes at a closed meeting scheduled for October 21, 5:30P.M. at the Old City Hall. City Clerk to supply copies of the Executive Session Minutes in advance to all attendees.

Ordinance Books. Jeannine Blanchette did research on the price of replacing the contents of the ordinance books. The price would be \$60 per ordinance book and Alderman Lesyna would like Council approval to order content replacements. It was discussed that a procedure needs to be established to ensure that all future updates are correct. Alderman Lesyna has the only completely updated ordinance book. It was decided to table the issue. Alderman Metz will contact Staples and Office Max for a price quote.

Discuss and vote on Adult Use Ordinance. The City map does not include Sterling Meadows. The problem is the 1000 foot between an establishment and a R1 building. More research is needed; vote was postponed.

Discuss and vote on Golf Cart Ordinance: Second 1<sup>st</sup> reading. The changes are specific to golf carts only; other vehicles will be addressed separately. Golf carts can only be operated by a person that is at least 16 years old with a valid drivers license. Golf Carts are permitted on city streets except for where a sign would be posted prohibiting its use. Changes will be available for

everyone to vote on at next City Council meeting.

A Fighting Ordinance will be available for review at the next City Council meeting.

Alderman Lesyna received a return phone call from Mr. Diamond, the City's municipal lawyer, regarding the repealed 64 pages of the City's ordinance book. Mr. Diamond stated that the ordinances that are in place now are good, but could be questioned. Legally, would it be better if we recreated or used the template (supplied by Mr. Diamond) that would say these chapters of the ordinances are good. Alderman Lesyna and the City Attorney, Michael Parish, will discuss further.

## DEPARTMENT HEAD

Michael Parish: Mr. Porter discussed and authorized Mr. Parish to look further into the issue of administrative hearings for forfeited property and for ordinance violations that didn't relate to vehicles. Chief Swanson will get together with the City Attorney to discuss this issue.

Research is required with respect to traffic ordinances and fines collected. Possibly a collection department so that funds and fees could be paid. Mayor Porter authorized Michael Parish to explore and present appraisals.

Mark Nelson: Thanked Momenca Fire Department and Jim Spoon for color coding hydrants. Mr. Spoon has done it on his own time all the City had to do was supply the paint.

Scott Behrends: Motor Fuel Tax Road program has been postponed until next Monday, September 21; the work should be completed in ten days.

Chief Swanson: The New World Record System has been updated and everyone has been trained. In approximated 2 months the Police Department should be able to start producing activity reports. Hybrid vehicle grant for \$25,000: car dealers have been solicited, information to be forwarded to Police Committee Chairman. Adjudication program: Collection service generates about 50 percent of the revenue. Mark Lesyna to meet with the Police Chief so this adjudication issue can be investigated.

## MAYORAL REPORT

Mayor Porter wishes to sign a Census letter of intent which states that the Mayor will provide information to be scattered throughout the town: newspapers, web sites, notices on water bills, census in school program, farmers market etc. Alderman Kupferer made a motion to allow Mayor Porter to sign and send the letter of intent so the census program can get started. Alderwoman Straley seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Mayor Porter made an appointment of Alderman Chuck Steele as Chairman of Street and Alley & Alderwoman Bonnie Straley as Chairman of Local Improvement. Alderman Navarro made a motion to approve the appointments as mentioned above. Alderwoman Metz seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Up-date plan of action on new City Hall improvements: Architect plans have been received from Mike Stanula from Beecher for handicapped access off of Washington Street. Any

expenditures will be brought to the City Council for approval.

Economic Alliance grant awards were given on \$300,000 the word is that the City has received the grant but the confirmation letter has not been sent yet.

2 items for executive 1 contractual and 1 personnel possibly to come out and do business.

## EXECUTIVE SESSION

Alderman Straley made a motion to enter into Executive Session. Alderman Kupferer seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes. The Council went to into Executive Session at 8:43 P.M.

Council returned from Executive Session at 9:43P.M.

Alderman Steele made a motion to hire Michael Wilson as a full time Street and Alley employee at \$11 per hour pending drug and alcohol tests and a background check. Alderman Kupferer seconded the motion with Alderman Straley, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes. Alderman Metz abstained.

Alderman Kupferer made a motion to hire Gary Taylor as a full time police officer as of October 1, 2009, at the rate of \$16.85 per hour. Alderman Straley seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Alderman Kupferer made a motion for the Police Chief to hire 2 part time police officers: Justin Dole and Doug Hayden at \$13 per hour. Alderman Lesyna seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Alderman Kupferer made a motion for the annual pay raises (3.5%) retro to their anniversary dates for the following police officers: Steve Cromwell: \$0.80 (currently \$22.90, new \$23.70) 6/1/09, Alex Morfin: \$0.57 (currently \$16.35, new \$16.92) 8/20/09, Johnny Short: \$0.59 (currently \$16.85, new \$17.44) 7/17/09, and Josh Rasmussen \$0.53 (currently \$15.15, new \$15.68) as of 9/12/09. Alderman Metz seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Alderman Straley made a motion to adjourn the meeting. Alderman Kupferer seconded the motion with Alderman Straley, Metz, Steele, Kupferer, Navarro, Lesyna and Puglise voting yes.

Meeting adjourned at 9:50P.M.

Respectfully submitted,

Jenene Henson, City Clerk