

**MOMENCE FARMERS MARKET  
2017 SEASON APPLICATION  
JUNE 14 – SEPTEMBER 27  
WEDNESDAYS, 3:30 PM – 6:30PM  
123 W. RIVER ST.  
815-472-2001**

Please sign and return with  
Refundable Deposit:  
City of Momence  
Attn: Farmers' Market  
105 W. Washington St.  
Momence, IL 60954

**Please print ALL information**

APPLICANT: \_\_\_\_\_

COMPANY NAME:  
\_\_\_\_\_

ADDRESS:  
\_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MARKET REPRESENTATIVE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

WHAT ITEMS OR PRODUCTS WILL YOU SELL? This list is required. Please be specific. Only items on the document and approved may be sold at the market. Attach a separate list for your convenience. Contact Keith at the Kankakee Health Department at (815) 802-9414 with questions and for approval.

ORCHARD: \_\_\_\_\_

FLOWERS: \_\_\_\_\_

BERRIES: \_\_\_\_\_

PRODUCE: \_\_\_\_\_

OTHER: \_\_\_\_\_

REQUIREMENTS: ELECTRICAL \_\_\_\_\_ OTHER \_\_\_\_\_

TOTAL # of Markets attending \_\_\_\_\_

REFERRED BY \_\_\_\_\_

## **MOMENCE FARMERS' MARKET 2017 RULES & REGULATIONS**

**June 14 – September 27**

**Wednesdays 3:30 pm – 6:30PM**

### **WHO IS ELIGIBLE TO SELL WHAT PRODUCTS?**

A vendor is any person offering for sale articles for human consumption, such as fruits or their juices, vegetables, edible grains, nuts and berries, and apiary products or non-edible articles such as cut or potted flowers, articles which have been raised or prepared or manufactured by the vendor, members of his/her family or by persons in his/her employ. The Market Managers will approve regional/seasonal products other than those grown by the producer.

### **WHO ENFORCES THE MARKET RULES?**

Occupants of spaces at this market must at all times conform to the market rules. The market managers have full authority to enforce all rules with the assistance from appropriate city departments.

### **WHAT ARE THE SELLING REGULATIONS?**

All space holders selling or offering articles according to weight must be in accordance with established standards for weight in the State of Illinois. The source for all bulk products such as dried fruit, edible grains, dried herbs, nuts, and seeds must be identified and displayed. Any fruit juice with the exception of cider, must be chilled. Dry ice is acceptable. Product "dumping" below fair market value is prohibited except when the product is identified to purchaser as being inferior. All products must be sold at current market value or less. No unwholesome or spoiled articles may be offered for sale such as cracked melons, overripe tomatoes, worm infested corn, etc. Products labeled organically grown will not have received chemically formulated pesticides or fertilizers. Certified organic growers must display certification. A general listing of products and specialty items must be submitted to the market manager prior to market for his/her review. Market manager may individually determine whether certain "questionable" items may be sold at the market. All baked goods and on site prepared food vendors must have acquired all necessary licenses, permits, etc. prior to market season and furnish copies to the market manager before selling products at the market. All vendors must be in compliance with all state and local health department rules. The collection of Illinois State Sales Tax is the responsibility of the seller. For more information call 1-800-732-8866 or 1-312-814-5258. The sale of meat, fish, eggs, and dairy products shall be permitted as long as the vendor is in compliance with all state laws and local health department rules and regulations covering such products sold at the market. Purchased products for resale must be purchased from adjoining states, acknowledging the source to the buyer, and the vendor selling purchased item(s) must produce or make more than 50% of sale items. Signage is required to be displayed at all times for purchased produce, e.g. IN melons, MI peaches. Vendor space(s) are not transferable.

### **WHAT ARE THE DISPLAY ARRANGEMENTS?**

Products may be sold directly from vehicles in your assigned area. Vendors must furnish their own tables, chairs, display arrangements and rain protection as the market will not supply them. The market is open-air with no shelter provided for vendors. Each vendor must display a sign with name and hometown. Signage is also required for vendors accepting WIC/Senior coupons. Delivery trucks and all

other equipment used for transportation and display shall be kept clean at all times with adequate protection against contamination to products. No vendor shall attract attention to his goods by hawking or “crying out.”

### **CLEAN-UP REGULATIONS**

Vendors must remove all waste and refuse from their spaces and market areas before leaving for the day. This refuse must be taken home. It would be useful to have a basket or bucket for trimmings and waste. Vendors’ sales and display areas must be kept free and clear of unsightly and dangerous debris. Vendors who fail to clean up will face possible suspension or eviction from the market.

### **WHAT ARE THE TIMES AND HOURS OF OPERATIONS?**

The Market will be open on Wednesdays from 3:30 - 6:00 pm, June 14- September 27. No vendor will be allowed to enter the market after market opening times. Vendors must be set up ready to sell at market opening time. Setup begins at 2:30pm.

### **MOMENCE FARMERS’ MARKET 2017**

#### **DATES/HOURS/FEES**

**123 W. RIVER ST.**

**JUNE 14 – SEPTEMBER 27, WEDNESDAYS, 3:30 – 6:30PM**

LOCATION: Police Department Parking Lot

Refundable Deposit of \$100.00 due with application. Deposit will be given back when commitment is fulfilled. 16 markets are planned for the 2017 year. Your deposit will be returned when 14 of the 16 markets are attended.

**\*\*Please note that if we do not receive a phone call by 10am, 815-472-2001, the day of the market you will forfeit your deposit.\*\***